



## **2021 State Convention Balloting Overview**

Due to the virtual nature of the Delaware Democratic Party's 2021 State Convention the party will be implementing an electronic balloting system. This system requires delegates to set up a unique alphanumeric PIN code, to verify their ballot. There are three primary steps involved in delegates being able to cast their ballots.

### **1. RSVP/Pre-Registration**

- As part of the Pre-Registration process delegates will need to set up their Delegate PIN. The PIN entered on the pre-registration form will be used to verify each delegate's identity on the day of the convention.
- It is highly recommended that delegates NOT use a PIN that they use personally. Delegates should not share their PIN with anyone other than proctoring State/Subdivision Party officials.

### **2. Attendance/Check-In**

- As delegates sign into the Zoom call, they will need to complete a check-in form to confirm that they are present. This form will function the same way that a check in table would work at an in-person convention.
- This form will be linked in the meeting's chat and accessible through a QR code shared on the screen.

### **3. Balloting**

- Nominations will be taken from the floor of the convention. Should an election be contested, delegates who have been verified as present will receive their ballot via email.
- Delegates who can not access their ballot should contact their district's assigned Delegation Attendant for assistance.
  - Delegates are encouraged to check the spam folder in the email inbox
- Delegates will have 10-15 minutes to submit their completed ballots. At the end of the balloting period vote tallies will be announced.

After the Convention vote tallies and ballots (with redacted PINs) will be made available upon request to comply with the Party Rules forbidding secret ballots.

In the lead up to the convention the State Party will be hosting training sessions to familiarize delegates with the balloting system. As sessions are scheduled, delegates will receive notice from State Party Staff and sessions will be listed on [www.deldems.org/upcoming-events](http://www.deldems.org/upcoming-events).